

EMPLOYER NEWSLETTER

January 2025



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Training Sessions

We are pleased to share our ‘Pensions Basics’ training session dates for 2025. We will be offering multiple virtual sessions throughout the year for local government pension scheme employees.

Please share the attached PDF with your employees so they can book their place by completing the online registration form. Bookings will be on a first come first served basis, once we have reached capacity for a session the date will be removed from the form.

If you have 10+ staff wanting to attend a session, please email:

wpfengagement@worcestershire.gov.uk and we can look into providing a training session specifically for your organisation as each session will have a limited capacity.

Pension Administration Strategy and Communication Strategy – Consultation Period

On 17 January an email was sent out regarding our draft Pension Administration Strategy and Communication Strategy.

The documents are also available to view via the [News section](#) of our website.

The consultation period runs **17 January 2025 - 16 February 2025**.

Your feedback is crucial to ensure the updates effectively serve the needs of all stakeholders, any recommendations please direct them to:

- pensions@worcestershire.gov.uk for the Pensions Administration Strategy
- wpfengagement@worcestershire.gov.uk for the Communications Strategy

i-Connect Onboarding Responses

If you have been contacted regarding i-Connect, please could you respond as soon as possible so we can proceed to the next stages of onboarding.

Year End Returns

Reminder of the upcoming deadlines for the annual Year End exercise. All submissions must be made by 30 April 2025. The spreadsheet to complete along with notes can be found in the [Employer Section](#) of the website.

REMINDER: Any employers onboarded onto i-Connect before 31 March 2025 do not have to complete a Year End Return as this will be included in your April submission.

Employer Discretions Training Session

We are planning to offer a training session on 25 February 2025 to help you understand the discretions you have the power to exercise and provide you with a template to help formulate your own Employer Discretions policy.

If you would be interested in this training session, please complete the online form below by 6 February.

<https://forms.office.com/e/kuZPEpavKt>

McCloud History Form

As part of the ongoing McCloud remedy we have added a McCloud Public Service Pensions History form onto the [employee section](#) of our website. This form is to let WPF know about any other relevant pension scheme membership. Please share this with new members of the scheme and any existing members of the scheme who may not have been aware of this form previously.

More information on the McCloud remedy can be found on the website for LGPS members:

<http://www.lgpsmember.org/mccloud>.

Our forms and Excel spreadsheets

Please make sure that you always check our website's Employer forms and Excel spreadsheets page for the dates of the latest versions before using saved versions.

Contact Us:

pensions@worcestershire.gov.uk

www.worcestershirepensionfund.org.uk